

BUILDINGS & GROUNDS COMMITTEE MINUTES
Committee Room #1, Oneida County Courthouse
August 21, 2017

COMMITTEE MEMBERS PRESENT: Billy Fried /Chairman, Greg Oettinger, Bob Metropulos, Lance Krolczyk, Scott Holewinski

ALSO PRESENT: Luann Brunette, Troy Huber (Buildings & Grounds); Jenni Lueneburg (Labor Relations/Employee Services); Kevin Boneske (Star Journal)

CALL TO ORDER

Chairman Fried called the Buildings & Grounds Committee to order at 9:30 a.m. in Committee Room #1 of the Oneida County Courthouse. This meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and complies with the Americans with Disabilities Act.

APPROVE AGENDA

Motion by Krolczyk to approve today's agenda. Second by Metropulos. All members present voting 'Aye'. Motion carried.

APPROVE MINUTES

Motion by Holewinski to approve the minutes without reviewing spelling. Second by Krolczyk. All members present voting 'Aye'. Motion carried.

BILLS, VOUCHERS, BLANKET PURCHASE ORDERS, LINE ITEM TRANSFERS

Discussion held on bills from Musson Brothers, Inc. for the paving of the Department on Health and Aging parking lot. Motion by Holewinski to approve the bills and vouchers presented. Second by Metropulos. All members present voting 'Aye'. Motion carried.

UPDATES/ACTION ON BUILDINGS & GROUNDS PROJECTS/ACTIVITIES

** Award bid for Law Enforcement Center boiler and kitchen exhaust:* After multiple bid requests, Brunette reports receiving three bids for this project. The lowest bid received was from Wisconsin Mechanical Solutions, and all bid requirements were met. Discussion held on remaining funding with Brunette noting that the project will most likely come in under budget. Motion by Holewinski to accept the bid as presented for \$184,084 from Wisconsin Mechanical Solutions. Second by Krolczyk. All members present voting 'Aye'. Motion carried.

** Award bid for Clerk of Courts counter renovation project:* One bid was received for this project from Teschendorf and Shrock in the amount of \$33,808 and includes laminated glass and one-way mirrors but doesn't include ballistic glass. Brunette states \$35,000 was budgeted for this project and if ballistic glass is included, it would add \$2,400 to project costs. Discussion held on concerns with the costs. Fried suggests having some parts of the project completed by Buildings & Grounds staff. Huber feels that his staff are already overbooked with projects. Brunette also notes that due to the scope of this project, her staff would not have the resources to complete much of the electrical, flooring and cabinet work required. Motion by Metropulos to approve the Clerk of Courts counter project bid as presented. Second by Holewinski. All members present voting 'Aye'. Motion carried.

** Update on Health & Aging paving project:* Brunette notes that this project was already discussed under the Bills and Vouchers topic. Brunette added that the black top was also seal coated.

UPDATES/ACTION ON BUILDINGS & GROUNDS PROJECTS/ACTIVITIES (continued)

*** Bid for repair of storm damage to part of Courthouse roof and emergency repair/insurance claim:**
Brunette submitted the storm damages to the property insurance and found that the damages were covered, minus the \$5,000 deductible. Brunette worked with an adjuster and has received a check for \$80,000 to start the repairs with another check to come later. Brunette estimates the total damages will cost \$140,000 to repair and repairs have been started. Brunette says that the deductible will need to come out of her budget.

*** Project list and projected timeline:** No updates at this time; list will be discussed at next meeting.

NON-BUDGETED ITEM REQUEST

None

PUBLIC COMMENT

None

ITEMS FOR NEXT AGENDA

Award bid for repair of storm damage to portions of Courthouse roof

FUTURE MEETING DATES

August 28, 2017 at 9:30 a.m. – award bid for Courthouse roof

September 15, 2017 (tentatively canceled)

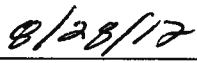
September 18, 2017 at 9:30 a.m. – award bid for Jail coating project

ADJOURNMENT

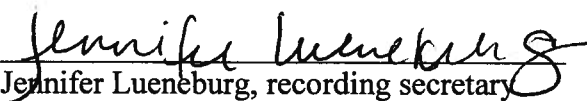
Motion by Metropulos to adjourn meeting. Second by Oettinger. All members present voting 'Aye'.
Motion carried. Meeting adjourned at 9:52 a.m.



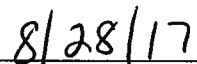
Billy Fried, Chairman



Date



Jennifer Lueneburg, recording secretary



Date